



POWERED BY  
**Microsoft**  
NAVISION



## OUR COMPLETE SUITE INCLUDES:

General Ledger  
Bank Management  
Multi-currency  
Consolidations  
Multiple Languages  
Budget Planning & Control  
Advanced Allocations  
Grant Management  
Investment Management  
Microsoft Excel Report Writer  
Commitments/Encumbrances  
Purchase Requisitions  
Purchase Orders  
Accounts Payable  
EFT and MICR Payments  
Fixed Assets  
Inventory  
Warehouse Management  
Reimbursement Billing  
Accounts Receivable  
Constituent Management  
Human Resources  
Payroll  
Project Management  
Workflow with Approvals  
Revenue Recognition  
Indirect Cost Calculations  
Time and Effort Tracking  
Time and Expense Sheets  
Web Requisitions  
Web Time/Expense Entry

Grant Management is a fully integrated solution for not-for-profits and governments that make or receive grants. You can manage the full life-cycle of a grant, including grant applications, grant budgeting, making awards, and tracking grant expenditures, indirect cost allocations and automated recognition of revenues.

## GRANT MANAGEMENT ALLOWS YOU TO:

- Manage the entire life-cycle of a grant based on grant calendars
- Assign unlimited grants to a single grantee
- Provide instant review of financial transactions
- Create indirect cost calculations based upon your rules
- Automatically setup revenue recognition and payable transactions
- Manage temporarily restricted funds
- Manage budget checking and approval processes
- Control expenditures against multiple budget rules
- Maintain all grantee and grantor contact information
- Instantly access proposed, awarded, adjusted and carryover budgets
- Manage both approved and pending protocols as defined by the grantor
- Report to grantors in their currencies
- Manage reimbursables
- Record expense matching and gifts-in-kind transactions

## MANAGE ENTIRE LIFE-CYCLE OF GRANT

Grant Management allows you to maintain proposal data for each grant and from each grantee, including budgets, sources of funding, matching/gifts-in-kind requirements, and expenditure categories. The award process automatically sets up the grant number and posts the budget to the GL. The close-out phase allows you to close the grant, but still maintain all the relevant information for reporting. All reporting can be done on life-to-date, grant year or fiscal year bases.

## ASSIGN UNLIMITED GRANTS TO SINGLE GRANTEE

Grant Management allows you to assign unlimited grants to a single grantee. It also permits you to assign a single grant over multiple periods. In each case, the reporting capabilities let you report on an individual grant or any combination of grants.

## PROVIDE USER WITH INSTANT REVIEW OF TRANSACTIONS

Navigator's filtering and reporting capabilities allow instant access to any group of transactions you designate. In addition, the drill-down tools let you identify and review the original source data entered into the system.



## GRANT MANAGEMENT

### ABOUT BUSINESS COMPUTING

Business Computing is a Microsoft Certified Gold Partner with over 15 years of experience in providing a comprehensive business management software solution. As a Serenic Business Partner, we specialize in the not-profit and government accounting with a team of software professionals that provide training, implementation and support for Serenic Navigator, the best Not-for-profit software for the middle market.



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### CREATE INDIRECT COST CALCULATIONS

Grant Rules enable you to establish automatic indirect cost calculations. This feature allows unlimited sources of indirect costs by grant, including both internal and external reimbursement mechanisms.

### REVENUE RECOGNITION

Grant Rules let you setup automatic transactions that record the sources of revenue and the payable transactions for each individual grant based on an unlimited number of sources of funds. This includes generating the invoices and checks to individual grantees.

### MANAGE TEMPORARILY RESTRICTED FUNDS

Grant Rules let you automatically create release-from-restriction transactions to transfer funds from Temporarily Restricted Assets to Unrestricted Grants.

### INSTANTLY ACCESS BUDGETS

The system maintains various budget types, including proposed, awarded, adjusted and carryover. Because of Navigator's underlying filtering and reporting capabilities, you always have quick access to this budget information.

### MANAGE PROTOCOLS AS DEFINED BY GRANTOR

Grant Management allows you to record each protocol required by the grant and indicate when the protocol is required to be approved. As the protocols are approved, the date is automatically entered into the system. The system maintains a record of the total number of protocols and the number pending.

### MANAGE REIMBURSABLES

Reimbursement contracts can be directed to a different source and can be based upon reimbursement for fee-for-service or installment payments.

### RECORD EXPENSE MATCHING TRANSACTIONS

The system lets you record each of the matching transactions required by the grant, including the date, amount, and a description. In addition, Grant Management allows recording of proposed matching amounts in order to develop grant proposals.